

DARTMOUTH PARK NEIGHBOURHOOD FORUM

COMMITTEE MEETING

WEDNESDAY 22 JULY 2015, 7.30PM

HIGHGATE NEWTON COMMUNITY CENTRE

MINUTES AND ACTION POINTS

PRESENT:

Ellen Gates
Ben Castell
Catharine Wells
Chris Harrison
Grace Catenaccio
Kelly Pawlyn
Nick Bradfield
Ann Smyth
Patrick Lefevre
Valerie Doulton

Apologies

Eileen Willmott
Mariachiara Corazza
Jessica Jacobs
Oliver Lewis
Kay Hughes
Sally Gimson

1 Minutes of Meeting on 7 July 2015

1.1 Approved

2 Plan

2.1 The meeting discussed the topics identified in the Agenda as follows, so that members of the Committee can volunteer to work on each topic.

ACTION: All members of Committee to consider which of these topics they can volunteer to help with.

(a) Drafting / restructuring

2.2 Ellen will keep carriage of the master draft.

(b) Projects (including priority and delivery method)

2.3 Volunteers so far: Grace and Kelly. Grace mentioned that she thinks that Kay will also be able and keen to volunteer on this.

2.4 Agreed that all projects – and any further projects that may be identified – should be kept in the Plan document, but clearly identified in some way as projects rather than core planning matters. The West Hampstead plan has some useful tips for presentation.

(c) Evidence (gathering and referencing in the plan)

2.5 It is hoped that Adam Brown from Planning Aid will be able to provide some assistance on this.

(d) Graphics (maps, charts, photos, etc.)

2.6 Some time is available from a designer, that has been paid for in advance.

2.7 Agreed that photos will enhance the appearance of the Plan. Committee members to take photos around the area, and then the Committee will pick the most suitable ones for inclusion.

2.8 Grace volunteered to make notes of how the Plan may benefit from captions, graphics, etc.

(e) Identification of views to be protected

and

(f) Identification of open spaces to be protected

and

(h) Review of potential development sites (i.e. those not already identified in the plan)

2.9 Volunteers so far: Ben, Chris, Patrick, Valerie, Kelly

2.10 Discussed that green spaces can be designated as local green spaces. See the Kentish Town plan for examples in their area.

(g) Identification of community facilities to be protected

2.11 Volunteers so far: Catharine, Patrick, Ann

(i) Develop detail on specific site briefs (Section 9)

and

(j) Develop concept of Development Brief (in Section 9) if it is to be retained

- 2.12 Volunteers so far: Chris, in conjunction with (e), (f) and (h) above.
- 2.13 Agreed that the Plan cannot ignore certain obvious sites, eg Murphys. May also need to consider sites where there are already buildings and which may be potential re-development sites.

(k) Incorporation of relevant references to Hampstead Heath (including discussions with the City of London)

- 2.14 Volunteers so far: Nick

(l) Review against London/Camden policies

- 2.15 Ellen will check what information has already been provided.

(m) Review against other neighbourhood plans (including West Hampstead)

- 2.16 To be considered by all the above groups in conjunction with all the above matters.

3 Timetable / Process

- 3.1 The work on the topics by the volunteers outlined above will be carried out over the summer.
- 3.2 Agreed that the Committee will have a series of meetings to discuss each section of the Plan and to identify the issues where further community consultation and engagement is required.
- 3.3 These meetings will begin in the second week of September.

ACTION: Chris to send out Doodles to arrange meetings.

POST-MEETING NOTE: The first two meetings have been arranged:

1st meeting: **Wednesday 9 September 2015, 7.30pm**

2nd meeting: **Wednesday 23 September 2015, 7.30pm**

- 3.4 Agreed that DPNF will have a table at the York Rise Street Party on Sunday 13 September 2015.

4 Funding

- 4.1 Agreed that DPNF is not quite ready yet to apply for the full amount available.
- 4.2 Agreed that DPNF should apply now for about £1,000 to cover forthcoming short-term costs.

ACTION: Ben will make the application.

5 Consultants

5.1 Agreed to hold off for the time being.

6 Declarations of Interest

6.1 Important – to be provided by those who have not yet provided them.

ACTION: Grace, Kay, Patrick, Sally, Siân and Valerie to provide Declarations

7 Co-optees

7.1 Possibilities:

- David Kohn (Kelly to contact)
- The daughter of one of Kelly's neighbours, aged c.20 (Kelly to contact)
- The sister of a friend of Chris who is a teacher at La Sainte Union (Chris to contact)

8 Website / Social Media

8.1 Patrick will give the password details etc to Kelly.

9 Update on outstanding issues

9.1 The CoHo project is still interested in the Mansfield site, and may ask to present its plans again to DPNF sometime after 6 August by which time the planning application will have been considered by Camden.

10 AOB

10.1 Ellen will be meeting with the Chair (Caroline Hill) and Deputy Chair of Kentish Town NF on 27 July. Ben offered to attend too, or Patrick or Nick if Ben cannot.